

The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in special and regular session on **Monday, November 14, 2016**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:00 p.m.**

SPECIAL MEETING

Agenda Items were as follows:

Call to Order. Mayor Sample called the meeting to order at 6:00 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, and City Secretary Gilliam.

Call to Order

1. Convene into Closed Executive Session

Notice is hereby given that the City Council will convene into Executive Session in accordance with the following provision of Chapter 551 of the Texas Government Code:

At 6:01 p.m., Councilmember Ballanfant moved to recess the special meeting and convene into executive session per Section 551.074 of the Texas Government Code relating to deliberation concerning the evaluation of the city manager. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Mayor, City Council, and City Manager were present for the closed executive session.

2. Reconvene into Special Session

Matters related to action, if any, relative to discussions held in Executive Sessions regarding the City Manager's evaluation.

At 6:32 p.m., Councilmember Turner moved to close the executive session and reconvene the special meeting. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

3. Adjourn

Councilmember Ballanfant moved to adjourn the special meeting at 6:32 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

After adjourning the special meeting, Council realized an action item was not on the regular agenda and it needed to take action before closing the special session. Therefore, Councilmember Turner moved to reconvene the special session. Mayor Pro Tem Kelly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

After reconvening the special meeting, Mayor Sample moved to offer City Manager Peifer a 3 percent increase for the upcoming year. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

At 6:35 p.m., Councilmember Reilly moved to adjourn the special meeting. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

REGULAR MEETING (6:30 p.m. in the City Council Chambers)

Call to Order. Mayor Sample called the meeting to order at 6:35 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, and City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, IT Director McFarland, and Treasurer Waits.

Councilmember Reilly led the Pledge of Allegiance

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

4. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

Listen to audio for public comments.

5. Facilities Master Plan Update

Matters related to the Facilities Master Plan update. *Recommended Action: Discuss and take any desired action.*

No Action Taken. Listen to audio for discussion.

6. Video Distribution of Council and Board Meeting

Matters related to posting videos of Council and Board meetings on the City's website.
Recommended Action: Discuss and take any desired action.

While IT Director McFarland was setting up his slide presentation, Councilmember Turner moved to recess the meeting for a break. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Councilmember Turner moved to reconvene the meeting at 8:00 p.m. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Councilmember Turner repeated her motion to continue with the indexed audio of the Council meetings and to not pursue video distribution at this time, which was seconded by Mayor Sample. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Turner
Noes: Reilly
Absent: None

7. Library Improvements

Matters related to authorizing the City Manager to award a contract for library improvements.
Recommended Action: Authorize city manager to award a contract for library improvements.

Councilmember Turner moved to approve staff's recommendation that Council approve a contract with CZV Developers in an amount not to exceed \$247,014 for the base bid improvements, alternates, and \$10,000 for contingency and authorize the City Manager to approve the contract. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

8. Future Agenda Items

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action.*

No items added.

9. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. City Council Minutes

Approve City Council Minutes of October 17, 2016, October 24, 2016 and November 7, 2016.
Recommended Action: Approve Minutes.

B. Texas Local Government Investment Pool

Matters related to adopting a resolution to amend authorized representatives to the Texas Local Government Investment Pool and to designate Investment Officials to conduct transactions for the investment of City funds. *Recommended Action: Adopt resolution to amend authorized representatives to the Texas Local Government Investment Pool and to designate Investment Officials.*

C. Interlocal Agreement with Subsidence District

Matters related to an Interlocal Agreement with Harris-Galveston Subsidence District. *Recommended Action: Approve the Interlocal Agreement with Harris-Galveston Subsidence District.*

Councilmember Reilly requested that the Minutes from the October 17, 2016 meeting be removed from the Consent Agenda.

Mayor Pro Tem Kelly moved to approve the remaining items on the Consent Agenda. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None


Councilmember Reilly said he has several revisions and questions regarding the October 17, 2016 Minutes and said he will inform the City Secretary of the items in question for her to listen to the tape again and then bring it back to Council with appropriate revisions.

10. Adjourn

With no further discussion, Mayor Pro Tem Kelly moved to adjourn the meeting at 8:40 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

Prepared By:


Thelma A. Gilliam, City Secretary




Date Approved